

**Ministry of Overseas Indian Affairs
Government of India**

Guidelines for ‘Tracing the Roots’ Programme

1. It is a programme designed by the Ministry of Overseas Indian Affairs, hereinafter called ‘Ministry’; to assist Persons of Indian origin in tracing their roots.
2. Persons of Indian origin desirous of tracing their roots in India would be required to fill up the prescribed application form and deposit it with the concerned Indian Mission / Post located in the country of their residence along with a fee of Rs.30,000/- (Rupees Thirty Thousand) in equivalent US Dollar, Euro or any other foreign currency acceptable to the Indian Mission / Post. Any other useful information / document that could be helpful in tracing the roots may also be submitted with the application.
3. The Ministry would forward the application with all supporting documents to “Indiroots” with whom it has entered into a Memorandum of Understanding (MOU) for this purpose. Contact details of Indiroots are as under:

**Address: E-663/9 West Vinod Nagar,
Delhi-110 092.**

Tel: (0091) 9868464738,

**E-mail:indiroots@yahoo.com,
sst11_in@yahoo.com**

4. The details of the roots in India (where traceable) i.e. name of close surviving relatives, details of the place of origin of their forefathers (paternal and maternal side) and a possible family tree will be prepared by “Indiroots” and submitted to the Ministry approximately

- within a period of three months from the date of receipt of the application by it.
5. The information received from “Indiroots” including family tree prepared by it, would then be sent to the concerned Indian Mission / Post at the earliest for onward transmission to the applicant.
 6. In case of any doubt about the genuineness of the ‘roots’, the decision of the Ministry, taken in consultation with the applicant and ‘Indiroots” will be final and binding on ‘Indiroots’.
 7. In case the attempt is not successful an amount of Rs.20,000/- (Rupees Twenty Thousand) would be refunded in foreign currency to the applicant at the official rate of exchange, as determined by the Government of India, applicable on the date of the refund by the concerned Mission.

N.B. The programme provides for gathering of the information of the ancestors of the applicant and does not have any provision or arrangement for the visit of the applicant to his / her ancestral place (s). In case the applicant wishes to visit these places, the Ministry / Indiroots would facilitate such visits but the applicant would have to bear all related expenditure.